SITS SPEAKERS BUREAU REQUEST FORM

Important notes:

- Please complete one form for each visiting scientist request
- We are best able to accommodate your request if your needs are flexible and you give us plenty of notice; please allow 3-5 weeks for processing
- Try to coordinate your request with other teachers in your school to ensure an efficient response
- Ability to fill your request is dependent on the availability of a volunteer within your local area.
- We do our best to accommodate all requests, but regretfully, all requests may not be filled.
- You are requested to copy the SITS Executive Director (sits@dal.ca) on all correspondence between yourself and your volunteer

CONTACT INFORMATION School Name: School Board: Phone: Fax: Address:	Teacher Name: Phone: Email address: Preferred means of communication: Image: Im
DESCRIPTION OF REQUEST Type of request (please choose one only per request form): Presentation/Demonstration Enrichment Clusters Field Trip Career Days Science Fair Judges Other :	If presentations or field trips: If science fair judges: Number of students: Date of fair: Grade level(s): Hours of fair: # of presentations: Number of projects: Length of presentation(s): Number of judges required
Preferred month(s): Sept Oct Nov TOPIC(S) Biology Geology Space Animals Geography Computers Plants Engineering Physics Environment Technology Health Forestry Mathematics Psycholog Oceans Women in Science Science Ca Other (please explain) Chemistry	

Please return this form to: Scientists and Innovators in the Schools Fax: (902) 494-6889 Mail: c/o Earth Science Department Dalhousie University Halifax, NS B3H 4R2 Email: sits@dal.ca